

**Reading Municipal Light Board of Commissioners**

**Regular Session**  
230 Ash Street  
Reading, MA 01867  
January 17, 2007

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**Start Time of Regular Session: 6:09 p.m.**

**End Time of Regular Session: 9:55 p.m.**

**Attendees:**

**Commissioners:** Messrs. Pacino, Soli and Hahn, Meses. Kearns and O'Neill

**CAB:** Messrs. Lessard, Carakatsane, Norton, Vale and Herlihy

**RMLD Staff:** Messrs. Cameron, Dion, Donahoe, Fournier, Owen and Seldon  
Meses. Antonio, O'Leary and Parenteau

**Chairman Pacino called the meeting to order at 6:09 p.m.**

**Selectmen Liaison, Citizens' Advisory Board and Customer Comments**

There were no comments.

**Action Items**

**Flame Resistant Clothing and Allowance Management Program IFB 2007-15**

Mr. Soli made a motion seconded by Mr. Hahn that bid 2007-15 for Flame Resistant Clothing and Allowance Management Program be awarded to Tyndale Company, Inc. for an estimated contract amount of \$81,000 over the course of 3 years, as the best value from a responsive and responsible bidder on the recommendation of the General Manager.

**Motion carried 5:0:0.**

**Water Heater Timer Adapters IFB 2007-16**

Mr. Soli made a motion seconded by Mr. Hahn that bid 2006-16 for Water Heater Timer Adapter be awarded to Avcom for a total cost of \$65,250, contingent on delivery and satisfactory demonstration of a sample of the product, as the lowest qualified bidder on the recommendation of the General Manager.

**Motion carried 5:0:0.**

**General Manager's Report**

**Financial Report, November 30, 2006**

Mr. Fournier highlighted the following: Change in Net Assets of \$241,000, year to date approximately \$2.7 million, \$285,000 under budget; Base Revenues are on target, less than 1.5% under budget; Fuel Revenue and Fuel Expense: Fuel Revenue is \$600,000 higher than Fuel Expense despite dropping the Fuel Charge because fuel costs are coming in lower; Purchase Power Capacity Refund for November, a source of revenue, is \$341,000 that reduced the year to date to \$1.1 million; Operating Expenses are \$533,000 under budget; the main items are legal costs that are \$214,000 under budget and the insurances; Miscellaneous General is \$63,000 under budget; Station is under \$40,000 due to non-hire; Maintenance Expense is \$35,000 under budget. Underground construction and general plant are down. Mr. Fournier noted that the items that are over are line transformer hazardous waste at \$36,000 and overhead maintenance at \$45,000; Calpine balance is \$23.2 with earned interest of less than \$1.1 million.

Mr. Fournier said that Ms. O'Neill had submitted some questions:

What was the reason for the increase of the \$1.1 million in the Operating Fund? Mr. Fournier replied that Receivables were down by \$700,000 and prepaids were down.

What is the status of the rate refund? Mr. Fournier said that the unused monies will go to the Rate Stabilization Fund and that he will provide a full accounting at the next meeting.

Why was the meter reading labor expense report higher than budgeted? Mr. Fournier said that the mobile Itron unit had to be tested two more times and a labor reclassification needs to be done. Mr. Fournier also said that some of the time should be reallocated to tree trimming expense.

Ms. O'Neill would like the overtime analysis available to the full Board.

**General Manager's Report**

**Engineering and Operations Update/Monthly Reliability Report**

Mr. Dion explained that next month there will be a full six-month reporting on routine construction. Mr. Dion said that he received questions from Ms. O'Neill. Mr. Dion said that on the Lynnfield project they are pretty much on budget and one of the Halpin crews was released the first of the year. Mr. Dion stated that within the next month a good portion of the wire will be up in the air and the crews will be changing out transformers. Mr. Dion said that the retirement of the Lynnfield substation will be in next year's budget. Mr. Dion commented that on the relay project at Station 4, there was a question on the cost. Mr. Dion said that in terms of progress from an operational perspective it is ongoing. Testing has been done on the annunciators, and they are beginning to coordinate the change out to the relays. Mr. Dion pointed out from a financial perspective this project will be over budget because the relays were not received until this year. This year's budget had only planned for installation, not the materials.

Mr. Dion said that on the reliability report that in the prior month it was not catching the first and the last day of the month. Mr. Dion said the Customer Average Interruption Duration Indexes (CAIDI) at fifty-two minutes is well under the industry average.

Mr. Dion commented that System Average Interruption Frequency Index (SAIFI) is based on the average number of incidents that the total customer base sees in a year. Mr. Dion noted that anything under 1 means that you experience less than one outage per year.

Ms. O'Neill inquired on the momentary average interruption statistics and asked if the RMLD keeps those statistics?

Mr. Dion replied that the Department is looking into incorporating those statistics.

**Board Discussion**

**E- Mail Explanation for Account Payable and Payroll Removal Sheets**

Chairman Pacino explained that these are contained monthly in the Board package.

**Next Meeting Dates**

Wednesday, February 21, 2007

**Executive Session**

At 6:40 p.m. Mr. Hahn made a motion seconded by Mr. Soli that the Board go into Executive Session, based on Chapter 164 Section 47D exemption from public records and open meeting requirements in certain instances and return to Regular Session for the sole purpose of adjournment.

**Motion carried 5:0:0.**

**Motion carried by a polling of the Board 5:0:0.**

Mr. Pacino, Aye; Ms. Kearns, Aye; Ms. O'Neill, Aye; Mr. Soli, Aye; and Mr. Hahn, Aye.

**Motion to Adjourn**

At 9:55 p.m. Mr. Soli made a motion seconded by Ms. Kearns to adjourn the Regular Session.

**Motion carried by show of hands 5:0:0.**

A true copy of the RMLD Board of Commissioners minutes  
as approved by a majority of the Commission.

Robert Soli, Secretary  
RMLD Board of Commissioners