

**READING MUNICIPAL LIGHT DEPARTMENT
GENERAL MANAGER SEARCH COMMITTEE MEETING**

230 Ash Street
Reading, MA 01867
September 5, 2012
7:30 p.m.

7:30 p.m. 1. Establish Criteria for General Manager Processes to Include:

- Use of outside search firm – fully or partially
- Confidentiality issues
- Review of Resumes
- Testing
- Reference Checking
- Telephone Interviewing
- First Round of Interviews
- Final Round of Interviews

8:00 p.m. 2. RMLD General Manager Job Description

8:20 p.m. 3. Advertisement of RMLD General Manager Job Description

8:40 p.m. 4. Schedule Next RMLD General Manager Search Committee Meeting

8:45 p.m. 5. Adjournment

Suggested Motion:

Move to adjourn the Regular Session.

ACTION ITEM