

1. 6:00 P.M. Joint Meeting Agenda 1/20/2026

Documents:

[JOINT MEETING AGENDA 2026-01-20 FINAL .PDF](#)

2. Joint Meeting Agenda Packet 1/20/2026



Date: **Tuesday January 20, 2026**

Time: **6:00 PM**

Session: Open

Building: Reading Municipal Light Department

Address: 230 Ash Street, Reading MA

Location: Winfred Spurr Audio Visual Room

Remote Participation: Zoom

Live stream: RCTV / YouTube

Meeting Called by:

**BoC:** P. Daskalakis, Chair

**CAB:** V. Soni, Chair

**RMLD BOARD OF COMMISSIONERS (BoC)  
& RMLD CITIZENS' ADVISORY BOARD (CAB)  
JOINT MEETING NOTICE**

Posted in accordance with a posting method adopted by majority vote of the RMLD Board of Commissioners (BoC) and Citizens' Advisory Board (CAB). (940 CMR 29.03). The agenda contains a list of topics the Chair reasonably anticipates will be discussed at the meeting.

Board of Commissioners Webpage: [Board of Commissioners | Reading Municipal Light Dept \(rmld.com\)](https://www.rmld.com/Board-of-Commissioners)

Citizens' Advisory Board Webpage: [Citizens' Advisory Board | Reading Municipal Light Dept \(rmld.com\)](https://www.rmld.com/Citizens-Advisory-Board)

**FOR REMOTE AND/OR PUBLIC PARTICIPATION:**

**Join Zoom Webinar:** [https://rmld.zoom.us/webinar/register/WN\\_MNo7Jz\\_HTnSdwylM7wI93A](https://rmld.zoom.us/join/9876543210)

**RCTV YouTube (live stream):** <https://www.youtube.com/c/RCTVStudios/videos?view=57>

**AGENDA**

1. Call Meeting to Order Chairs (BoC, CAB) (2min)
2. Public Comment P. Daskalakis, Chair (5 min)
3. Jason Small - Recognition for 8 years of CAB service V. Soni, Chair (3 min)
4. Liaisons to the RMLD BoC and CAB Town Liaisons (4 min)
5. Marketing Update (attachment 1) M. Jolly, Marketing Manager (20 min)
6. Efficiency and Electrification Update (attachment 2) M. Wu, Director of IRD (10 min)
7. Certificate Retirement Update (attachment 3) M. Wu, Director of IRD (15 min)
8. Union Negotiations – IBEW Supplemental MOA (attachment 4) J. Small, GM (5 min)

**BoC Suggested motion:** Move that the RMLD Board of Commissioners vote to approve the executed Supplemental Memorandum of Agreement between IBEW Local 103 and Reading Municipal Light Department.

9. Procurement Requests for Approval (attachment 5) J. Small, GM (10 min)
- IFB 2025-31 - Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance  
**Suggested Motion:** Move that IFB 2025-31 – Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance be awarded to Power Line Contractors, Inc., pursuant to M.G.L., c. 30 § 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager. The contract is for a three-year term.
10. 2026 Operating Candence (attachment 6) P. Daskalakis, Chair (5 min)
11. Approval of Meeting Minutes (attachment 7) Chairs (BoC, CAB) (5min)
- Citizens’ Advisory Board  
**Suggested Motion:** Move that the RMLD Citizens’ Advisory Board approve the following 2025 open session meeting minutes, as presented, on the recommendation of the General Manager and the Board Secretary: December 17<sup>th</sup>
  - Board of Commissioners  
**Suggested Motion:** Move that the RMLD Board of Commissioners approve the following 2025 open session meeting minutes, as presented, on the recommendation of the General Manager and the Board Secretary: December 17<sup>th</sup>
12. Establishment and Appointment of Committees P. Daskalakis, Chair (15 min)
- GM Goals & Review Committee  
**Suggested Motion:** Move that the RMLD Board of Commissioner’s establish the RMLD GM Goals and Review Committee and appoint two Board of Commissioners and two Citizens’ Advisory Board members.  
**BoC Suggested Motion:** Move that the RMLD Board of Commissioners appoint \_and \_to serve on the RMLD GM Goals & Review Committee.  
**CAB Suggested Motion:** Move that the Citizens’ Advisory Board appoint \_and \_\_to serve on the GM Goals & Review Committee.
  - Policy Review Committee  
**BoC Suggested Motion:** Move that the RMLD Board of Commissioner’s establish the RMLD Policy Review Committee and appoint two Board of Commissioners and two Citizens’ Advisory Board members.  
**BoC Suggested Motion:** Move that the RMLD Board of Commissioners appoint \_\_and \_\_to serve on the RMLD Policy Review Committee.  
**CAB Suggested Motion:** Move that the Citizens’ Advisory Board appoint \_\_\_\_\_and \_\_\_\_\_to serve on the RMLD Policy Review Committee.
13. ENE Board of Directors Appointment J. Small, GM (5 min)
- BoC Suggested Motion:** That pursuant to Section 3.2 of the Operating Agreement of the Energy New England, LLC, the Reading Municipal Light Department Board of Commissioners hereby

appoint Jason Small as a Class B Director of the Energy New England, LLC Board of Director's for a term of three-years.

14. Training & Travel Approval (attachment 8) P. Daskalakis (10 min)

- MMA / MLCA Connect 351

**BoC Suggested Motion:** Move that the RMLD Board of Commissioners approve for Raymond Porter and David Talbot to attend the MMA / MLCA Connect 351, to take place January 23 – 25, 2026, at the Menino Convention & Exhibition Center, Boston, MA.

- APPA E&O Conference

**BoC Suggested Motion:** Move that the RMLD Board of Commissioners approve Jason Small's travel to, and attendance at, the 2026 American Public Power Association (APPA) E&O Conference to take place on March 29 – April 1<sup>st</sup> 2026, at the Von Braun Center, in Huntsville, Alabama.

15. GM Update J. Small, GM (5 min)

16. Scheduling Chairs (BoC, CAB) (1 min)

**Upcoming Meeting Schedule**

\*= not confirmed

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| <ul style="list-style-type: none"> <li>• Tuesday January 20<sup>th</sup> at 6:00pm</li> <li>• Tuesday February 17<sup>th</sup> at 6:00pm</li> <li>• Tuesday March 24<sup>th</sup> at 6:00pm</li> <li>• *Tuesday April 21<sup>st</sup> at 6:00pm</li> <li>• *Tuesday May 19<sup>th</sup> at 6:00pm</li> <li>• *Tuesday June 16<sup>th</sup> at 6:00pm</li> </ul> | <ul style="list-style-type: none"> <li>• *Tuesday July 21<sup>st</sup> at 6:00pm</li> <li>• *Tuesday August 18<sup>th</sup> at 6:00pm</li> <li>• *Tuesday September 15<sup>th</sup> at 6:00pm</li> <li>• *Tuesday October 20<sup>th</sup> at 6:00pm</li> <li>• *Tuesday November 17<sup>th</sup> at 6:00pm</li> <li>• *Tuesday December 15<sup>th</sup> at 6:00pm</li> </ul> |
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**2026 Warrant Schedule**

2026 WARRANT SCHEDULE		
	AP	PAYROLL
January	Swanson	Daskalakis
February	Coulter	Porter
March	Talbot	Swanson
April	Daskalakis	Coulter
May	Porter	Talbot
June	Swanson	Daskalakis
July	Coulter	Porter
August	Talbot	Swanson
September	Daskalakis	Coulter
October	Porter	Talbot

November	Swanson	Daskalakis
December	Coulter	Porter

17. Adjournment

Chair s (BoC & CAB) (2 min)

**CAB Suggested Motion:** Move that the RMLD Citizens’ Advisory Board adjourn regular session.  
 Note: Roll call vote required.

**BoC Suggested Motion:** Move that the RMLD Board of Commissioners adjourn regular session.  
 Note: Roll call vote required.

**BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED**

- Accounts Payable / Payroll Questions through January 12
- Surplus and Scrap Material Report December 2025
- November 2025 Preliminary Financials