

1. 6:00 P.M. Joint Meeting Agenda 1/20/2026

Documents:

[JOINT MEETING AGENDA 2026-01-20 FINAL .PDF](#)



Date: **Tuesday January 20, 2026**

Time: **6:00 PM**

Session: Open

Building: Reading Municipal Light Department

Address: 230 Ash Street, Reading MA

Location: Winfred Spurr Audio Visual Room

Remote Participation: Zoom

Live stream: RCTV / YouTube

Meeting Called by:

BoC: P. Daskalakis, Chair

CAB: V. Soni, Chair

**RMLD BOARD OF COMMISSIONERS (BoC)
& RMLD CITIZENS' ADVISORY BOARD (CAB)
JOINT MEETING NOTICE**

Posted in accordance with a posting method adopted by majority vote of the RMLD Board of Commissioners (BoC) and Citizens' Advisory Board (CAB). (940 CMR 29.03). The agenda contains a list of topics the Chair reasonably anticipates will be discussed at the meeting.

Board of Commissioners Webpage: [Board of Commissioners | Reading Municipal Light Dept \(rml.d.com\)](https://rml.d.com/BoardofCommissioners)

Citizens' Advisory Board Webpage: [Citizens' Advisory Board | Reading Municipal Light Dept \(rml.d.com\)](https://rml.d.com/CitizensAdvisoryBoard)

FOR REMOTE AND/OR PUBLIC PARTICIPATION:

Join Zoom Webinar: https://rml.d.zoom.us/join/wn_mno7jz_hTnSdwylM7wI93A

RCTV YouTube (live stream): <https://www.youtube.com/c/RCTVStudios/videos?view=57>

AGENDA

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|--|--------------------------------------|
| 1. Call Meeting to Order | Chairs (BoC, CAB) (2min) |
| 2. Public Comment | P. Daskalakis, Chair (5 min) |
| 3. Jason Small - Recognition for 8 years of CAB service | V. Soni, Chair (3 min) |
| 4. Liaisons to the RMLD BoC and CAB | Town Liaisons (4 min) |
| 5. Marketing Update (attachment 1) | M. Jolly, Marketing Manager (20 min) |
| 6. Efficiency and Electrification Update (attachment 2) | M. Wu, Director of IRD (10 min) |
| 7. Certificate Retirement Update (attachment 3) | M. Wu, Director of IRD (15 min) |
| 8. Union Negotiations – IBEW Supplemental MOA (attachment 4) | J. Small, GM (5 min) |

BoC Suggested motion: Move that the RMLD Board of Commissioners vote to approve the executed Supplemental Memorandum of Agreement between IBEW Local 103 and Reading Municipal Light Department.

9. Procurement Requests for Approval (attachment 5) J. Small, GM (10 min)
- IFB 2025-31 - Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance
Suggested Motion: Move that IFB 2025-31 – Hourly Rates for Professional Manpower, Vehicles, Trade Tools, and Equipment for Underground Electrical Distribution Construction and Maintenance be awarded to Power Line Contractors, Inc., pursuant to M.G.L., c. 30 § 39M, as the lowest responsible and eligible bidder, on the recommendation of the General Manager. The contract is for a three-year term.
10. 2026 Operating Candence (attachment 6) P. Daskalakis, Chair (5 min)
11. Approval of Meeting Minutes (attachment 7) Chairs (BoC, CAB) (5min)
- Citizens' Advisory Board
Suggested Motion: Move that the RMLD Citizens' Advisory Board approve the following 2025 open session meeting minutes, as presented, on the recommendation of the General Manager and the Board Secretary: December 17th
 - Board of Commissioners
Suggested Motion: Move that the RMLD Board of Commissioners approve the following 2025 open session meeting minutes, as presented, on the recommendation of the General Manager and the Board Secretary: December 17th
12. Establishment and Appointment of Committees P. Daskalakis, Chair (15 min)
- GM Goals & Review Committee
Suggested Motion: Move that the RMLD Board of Commissioner's establish the RMLD GM Goals and Review Committee and appoint two Board of Commissioners and two Citizens' Advisory Board members.
BoC Suggested Motion: Move that the RMLD Board of Commissioners appoint _and _to serve on the RMLD GM Goals & Review Committee.
CAB Suggested Motion: Move that the Citizens' Advisory Board appoint _and __to serve on the GM Goals & Review Committee.
 - Policy Review Committee
BoC Suggested Motion: Move that the RMLD Board of Commissioner's establish the RMLD Policy Review Committee and appoint two Board of Commissioners and two Citizens' Advisory Board members.
BoC Suggested Motion: Move that the RMLD Board of Commissioners appoint __and __to serve on the RMLD Policy Review Committee.
CAB Suggested Motion: Move that the Citizens' Advisory Board appoint _____and _____to serve on the RMLD Policy Review Committee.
13. ENE Board of Directors Appointment J. Small, GM (5 min)
- BoC Suggested Motion:** That pursuant to Section 3.2 of the Operating Agreement of the Energy New England, LLC, the Reading Municipal Light Department Board of Commissioners hereby

appoint Jason Small as a Class B Director of the Energy New England, LLC Board of Director's for a term of three-years.

14. Training & Travel Approval (attachment 8)

P. Daskalakis (10 min)

- MMA / MLCA Connect 351

BoC Suggested Motion: Move that the RMLD Board of Commissioners approve for Raymond Porter and David Talbot to attend the MMA / MLCA Connect 351, to take place January 23 – 25, 2026, at the Menino Convention & Exhibition Center, Boston, MA.

- APPA E&O Conference

BoC Suggested Motion: Move that the RMLD Board of Commissioners approve Jason Small's travel to, and attendance at, the 2026 American Public Power Association (APPA) E&O Conference to take place on March 29 – April 1st 2026, at the Von Braun Center, in Huntsville, Alabama.

15. GM Update

J. Small, GM (5 min)

16. Scheduling

Chairs (BoC, CAB) (1 min)

Upcoming Meeting Schedule

*= not confirmed

- | | |
|---|---|
| • Tuesday January 20 th at 6:00pm | • *Tuesday July 21 st at 6:00pm |
| • Tuesday February 17 th at 6:00pm | • *Tuesday August 18 th at 6:00pm |
| • Tuesday March 24 th at 6:00pm | • *Tuesday September 15 th at 6:00pm |
| • *Tuesday April 21 st at 6:00pm | • *Tuesday October 20 th at 6:00pm |
| • *Tuesday May 19 th at 6:00pm | • *Tuesday November 17 th at 6:00pm |
| • *Tuesday June 16 th at 6:00pm | • *Tuesday December 15 th at 6:00pm |

2026 Warrant Schedule

2026 WARRANT SCHEDULE		
	AP	PAYROLL
January	Swanson	Daskalakis
February	Coulter	Porter
March	Talbot	Swanson
April	Daskalakis	Coulter
May	Porter	Talbot
June	Swanson	Daskalakis
July	Coulter	Porter
August	Talbot	Swanson
September	Daskalakis	Coulter
October	Porter	Talbot

November	Swanson	Daskalakis
December	Coulter	Porter

17. Adjournment

Chair s (BoC & CAB) (2 min)

CAB Suggested Motion: Move that the RMLD Citizens' Advisory Board adjourn regular session.
Note: Roll call vote required.

BoC Suggested Motion: Move that the RMLD Board of Commissioners adjourn regular session.
Note: Roll call vote required.

BOARD MATERIALS AVAILABLE BUT NOT DISCUSSED

Accounts Payable / Payroll Questions through January 12
Surplus and Scrap Material Report December 2025
November 2025 Preliminary Financials