

**READING MUNICIPAL LIGHT DEPARTMENT  
CITIZENS' ADVISORY BOARD (CAB) MEETING**

**MINUTES  
Executive Session**

**Anticipated**

**Start Time:** 7:30 P.M.

**Date:** Wednesday, March 13, 2013

**Place:** RMLD, 230 Ash Street, Reading, MA, Winfred Spurr/Audio Visual Room

**CAB Members Present:**

Mr. Tony Capobianco (Reading), Mr. George Hooper, Vice Chairman (Wilmington), Mr. David Nelson (Lynnfield), Mr. John Norton, Chairman (North Reading), Mr. Thomas Ollila, Secretary (Wilmington)

**CAB Members Absent:**

None.

**RMLD Commissioner(s) Present:**

None.


**RMLD Staff Present:**

Ms. Kathleen Rybak, Mr. Kevin Sullivan

1. **Executive Session Call to Order – J. Norton, Chairman**  
Chairman Norton called Executive Session to order at 6:59 p.m.
2. **Approval of January 23, 2013, Executive Session Minutes – J. Norton, Chairman**  
Mr. Hooper made a motion to approve the January 23, 2013, Executive Session Minutes, seconded by Mr. Capobianco. **Motion carried 4:0:1 (4 in favor, 0 opposed, 1 abstained), by a poll of members present:** Mr. Ollila, abstain; Mr. Hooper, aye; Chairman Norton, aye; Mr. Capobianco, aye; Mr. Nelson, aye.
3. **Motion to Adjourn Executive Session – J. Norton Chairman**  
Mr. Nelson made a motion that the CAB adjourn Executive Session and return to Regular Session for the sole purpose of adjournment, seconded by Hooper. **Motion carried 5:0 (5 in favor, 0 opposed), by a poll of members present:** Mr. Ollila, aye; Mr. Hooper, aye; Chairman Norton, aye; Mr. Capobianco, aye; Mr. Nelson, aye.

**Executive Session Adjourned at 7:02 p.m.**

Respectfully submitted,

  
\_\_\_\_\_  
John Norton, Chairman

Minutes approved on: 5/15/13